



OFFICE OF THE PARKS COMMISSION  
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## **PARKS COMMISSION MEETING MINUTES**

Approved: **June 28, 2018**

Meeting Date: **June 19, 2018**

### **Scheduled Agenda Items:**

1. Discussion of Tick control measures for Town Common and Dunstable Fields
2. Discussion of Town Common Landscaping
3. Other business

### **Meeting Minutes.**

1. This was a meeting of the Park Commissioners. Attending the meeting for Parks Commission -- David Greenwood, Tiffany Naughton, and Philip DeNyse.
2. The meeting came to order at 6:05 PM. A quorum was present and there were no meeting minutes to review. The primary purpose of this meeting was to discuss some urgent issues regarding the need for tick control measures on the Town Common and the areas behind the Swallow Union School around the playground area.
3. Tick Control Measures.
  - a. The discussion began with some comments about the updated guidance from Mr. James Tully, BOS on the responsibilities of Parks to maintain and care for the Town Common. Mr. Tully has asked the Parks Commission to ensure there is appropriate fertilization, weed control, and pesticide application as the needs arise to ensure the proper maintenance of the Town Common lawn area.
  - b. The issue of current concern is the need to control tick on the common and near the playground. There was discussion on the different types of control measures, organic and non-organic. Advice received from two companies indicated there is no value in applying a treatment to all the grass areas since the ticks do not normally live in these areas. Areas such as trees, bushes, and tall grass area are the ones to treat. It was the

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consensus of the Parks Commissioners that the Town Common and near the Swallow Union playground be treated for tick by applying treatment around the perimeter of each area. There will be no application to Larter Field. The commissioners indicated that Greenscapes will be contacted for cost estimate for the project based on the use of organic treatment.

4. Town Common Landscaping.
  - a. The commissioners discussed tree maintenance on the Town Common and at Larter Field. Concern centers on maintenance and watering of the juvenile trees. Larter Field has 14 young trees which parallel the parking lot. It appears that five are drought stressed and one of the five may not survive the season. There is a need for a proper mulch ring around each tree and they need periodic watering. This is a problem because all the trees are outside the irrigation area. Additionally, there is no ready spigot to hand water the trees. The three trees on the Town Common also face the same problem of no ready access to water. Mr. Greenwood to contact Greenscapes to get a cost estimate for adding water bags for Larter and the Town Common, adding mulch rings at Larter. There was further discussion on how often to fill the water bags and how we might go about this.
  
5. Other Business.
  - a. There was a brief discussion of the flag pole at Larter Field. Currently the flag is not displayed. The lighting mechanism is broken and there is no one to raise and lower the flag to and from half-staff when this memorialization is directed. This issue was tabled for further discussion at the next meeting with the Recreation Commissioners.
  
6. The meeting was adjourned at 6:55 PM. The next meeting will be a joint meeting and will be held on June 28, 2018 at 7 PM in the Town Hall.

Respectfully Submitted,

Philip J. DeNyse  
Parks Commissioner